

Annual Progress Update Request Checklist

December 15, 2004

SBRP Program: _____

Please confirm that you have submitted:

- One or two Highlights for 2004
- Progress updates for each research project and each core – including the Administrative Core
- Patents Updates
 - Review of patent information for your program to ensure data are complete and accurate
 - Updates sent via ***fax*** or ***electronically*** (Please circle one)
- Superfund Sites Updates:
 - Review of list of projects conducted at Superfund sites to ensure data are complete and accurate
 - Information concerning the status of research – on-going vs. complete
 - Type of research being conducted at Superfund sites
 - Updates sent via ***fax*** or ***electronically*** (Please circle one)
- Contact Information Updates:
 - Review of list of Principal Investigators, Program Administrators, and Government Liaisons
 - Review of contact information for your program personnel to ensure data are complete and accurate
 - Updates sent via ***fax*** or ***electronically*** (Please circle one)
- Updates or nominations for "Success Stories" highlighted on the SBRP website
- Updates on SBRP-funded students.

Please FAX this checklist to Kathy Ahlmark at 919-541-4937 or 919-541-2843